#### Trent University LogoEXEMPT JOB DESCRIPTION

**Job Title:** Clinical Learning Facilitator

**Job Number:** X-344 | VIP-1048

**Band:** EX-6

**NOC:** 1223

**Department:** Trent/Fleming School of Nursing

**Supervisor Title:** Dean, Trent/Fleming School of Nursing

**Last Reviewed:**  May 10, 2017

#### **Job Purpose:**

The Clinical Learning Facilitator works closely with Program Coordinators, Clinical Course Coordinators, Clinical Instructors, Clinical Learning Centre Coordinator and Demonstrators and Placement Coordinators to promote excellence in clinical teaching at the Trent/Fleming School of Nursing. The facilitator, acting in alignment with the curriculum philosophy, framework, and strategic priorities of the School of Nursing, collaborates with clinical course and program coordinators to advance the teaching of clinical instructors and preceptors.

#### Key Activities:

##### Indirect Instructional Activities

* Acts as mentor for clinical instructors and preceptors
  + Provides support to instructors as they engage in teaching/learning activities specific to course outcomes
  + Works with clinical instructors and preceptors at practice sites to interpret program outcomes and student learning objectives
  + Responds to requests for advice from the clinical instructor related to issues of teaching and learning, consulting with the course coordinator as necessary
  + Observes clinical teaching and gives collegial feedback to the instructor
  + Provides formal and informal teaching related to nursing pedagogy to support students in bridging the theory/practice gap.
* Collaborates with course coordinators to provide instructor orientation to clinical courses
* Collaborates with clinical course coordinators, clinical instructors, program coordinators and placement coordinators to ensure high quality student learning experience
  + Identifies and advises clinical course coordinators about opportunities for enriched student learning in the clinical setting
  + Works with course coordinators and Clinical Learning Centre to ensure continuity of learning opportunities across and between the CLC and clinical practice sites
  + Confers with clinical instructors, in collaboration with clinical course coordinators, regarding learning approaches to further enhance student learning and achievement of course outcomes (learning/remediation plans, daily conferences, remediation in CLC etc)
  + Provides feedback to placement coordinators on the effectiveness of clinical settings for student learning

##### Liaison and representation of the School

* Acts as liaison with clinical practice settings
  + Where invited, collaborates with the unit manager to develop the clinical setting as a model nursing environment for practice and education
  + Fosters stronger partnerships with clinical agencies in order to both optimize and increase student practice opportunities
  + Serves as an informal liaison between the clinical agency and School of Nursing.

##### Evaluation and Research

* Collaborates with program coordinators to ensure the ongoing effectiveness of clinical teaching
  + Provides orientation to the role of clinical instructor and preceptor
  + Provides feedback to program coordinators and Dean on teaching effectiveness
  + Identifies for the Dean and program coordinators possible learning gaps related to the curriculum

#### Education Required:

* Master’s degree in nursing or related field preferred
* Bachelor’s degree in nursing required
* Current registration with the College of Nurses of Ontario

#### Experience/Qualifications Required:

* Clinical and laboratory teaching experience
* Experience in and understanding of a broad range of clinical settings
* Strong interpersonal, communication, collaboration and negotiation skills
* Ability to manage complex situations involving large numbers of people

#### Supervision:

* No formal supervision of others is required.
* Provide guidance by helping new staff to adapt to the work environment or orienting others to work processes and methods on an ad hoc basis.

#### Working Conditions:

##### Physical Environment

* There are no adverse physical environment conditions inherent to the job.
* On regular occasions, the Clinical Learning Centre Facilitator will need to travel off-site to visit clinical instructors and students in the School’s affiliated placement sites.

**Job Evaluation Factors:**

##### Responsibility for the Work of Others

**Direct Responsibility For the Work of Others:**

**Job Title** **Position Type**

none

**Indirect Responsibility for the Work of Others:**

* Clinical Instructors

##### Communication

**Internal Contact**

* Clinical Instructors across all four years of all three programs and both school sites
* Students across all four years of all three programs and both school sites
* Staff and Faculty across all four years of all three programs and both school sites

**External Contacts:**

* Nurses, Nurse managers, Nurse Educators in clinical practice setting
* Clinician colleagues in the Peterborough-Oshawa-Toronto area

##### Working Conditions

On regular occasions, the Clinical Learning Centre Facilitator will need to travel off-site to visit clinical instructors and students in the School’s affiliated placement sites.